

LLARLJ 9(g)
Disclosure of Public Records

The following records and files are deemed confidential and are not available to the public for inspection or copying absent a court order after notice and hearing:

1. Affidavits, transcriptions or electronic records for search warrants prior to the return of service of such warrant;
2. Affidavits, transcriptions or electronic records for arrest warrants prior to the returns of service of such warrant;
3. Pre-sentence or post-sentence investigation reports;
4. Mental health, psychiatric, and/or medical reports and records, unless admitted into evidence and not ordered sealed;
5. Alcohol, drug, and/or controlled substance evaluations unless admitted into evidence and not ordered sealed;
6. Certified and non-certified paper copies and/or electronic representations of driving and criminal records unless admitted into evidence;
7. Judge's notes and working documents, whether written or electronic.

Access to these confidential records and files is strictly limited to persons or entities authorized by statute or court order to obtain such records. Request for access to other court files shall be made in writing on the form provided by the Court and shall be granted or denied only by a judge, or their designee, who shall state the reasons for any denial in writing. No documents or electronic data may be removed from the court offices without the prior written order of the court. The requesting party will be required to pay in advance for time expended and costs involved in researching, copying, and/or transcribing the requested court files. Such research, transcription, and copying will be done on a time available basis.

Adopted effective 9/1/98; Amended rule effective 9/01/06
